

Ref No-DPSGFBD/CIRCULAR/002/2022-23

Date: April 3,2022

**FOR PRE NURSERY TO IX (SESSION 2022-23)**

Dear Parent

Making a new beginning brings with it immense joy, new hopes and challenges. The process of learning anew, meeting new set of peers and adapting to a new environment will bring a wealth of skills and confidence too. We hope that your ward joining our school proves to be a truly fulfilling experience for your entire family.

We look forward to welcoming your ward to the session 2022-23 on the below dates -

- **Monday, April 4, 2022**                      **Classes III-IX (of session 2022-23)**
- **Tuesday, April 5, 2022**                      **Prep-II (of session 2022-23)**
- **Wednesday, April 6, 2022**                      **Nursery Batch 1 (of session 2022-23)**
- **Friday, April 8, 2022**                      **Nursery Batch 2 (of session 2022-23)**
- **Monday, April 11, 2022**                      **Pre Nursery (of session 2022-23)**

**School Timings for session 2022-23 :-**

Class	Timings	Reporting Time At School	Departure of buses	Private Dispersal
IV	07:30 am – 02:00 pm	07:25 am	02:10 pm	02:10 pm-02:20 pm
V to IX	07:30 am – 02:00 pm	07:25 am	02:10 pm	02:05 pm -02:15 pm
III	08:45 am – 02:00 pm	08:40 am	02:10 pm	02:10 pm -02:20 pm
Pre Nur-II	08:45 am – 12:40 pm	08:40 am	12:50 pm	12:50 pm -01:00 pm

**Temporary ID card format** – Kindly fill the format in neat **BLOCK LETTERS**, fix a passport size photograph of student and place it in the jacket for use. Kindly use a safety pin to pin up the card on the uniform. This is to be worn daily by every student. **THIS IS IMPORTANT.**

**(Attachment 1)**

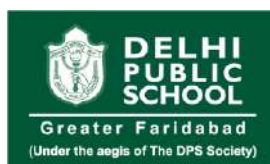
**DISPERSAL DETAILS**

**a) School Bus Users:**

The school bus facility with a responsible driver, conductor and a member of school staff present in the bus, is being offered to all interested students for voluntary use through timely payment of transport fee.

You may reach directly at the bus route for 2022-23 on school website through click of this link -

Link- <https://www.dpsfaridabad.com/transport/>



The contact details of all drivers and conductors for different bus routes are attached for your reference. **(Attachment 2)**

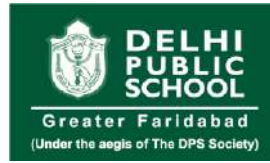
**An Escort card for parents of bus users will be handed over to the parent / guardian by Bus Route Incharge in the morning itself .** Please fill all details and carry the card when you come to pick up your ward at the bus stop.

**b) Supervision Facility :**

Please note that, non bus user student will be picked & dropped by parents, guardian or personal arrangement. These students are called Supervision Student. The school will provide Supervision Facility of dispersal under care of school teachers at the close of day only for classes Nur to IV.

**The supervision venues (from where the parents/guardians/ cab drivers can pick the child during dispersal) effective for the New Academic Session 2022-23, to aid smooth dispersal of students I-IV are as below:**

S. No	Class	Supervision Venues with Location	Pick up time from venue	Teacher Incharge Name	Phone Number
1	Pre Nur (A, B)	Pre Nur A, C Block, Ground Floor	12:50 PM - 01:00 PM	Ms Sandhya Gupta	9818795589
2	Nur (A-C)	Pre Nur B, C Block, Ground Floor	12:50 PM - 01:00 PM	Ms Aanchal Kaushal	9990103551
3	Nur (D-F)	Nur A, C Block, Ground Floor	12:50 PM - 01:00 PM	Ms. Mehak Malhotra	7715991931
4	Prep (A-C)	Nur B, C Block, Ground Floor	12:50 PM - 01:00 PM	Ms. Ritu Handa	8447288935
5	Prep (D-E)	Nur C, C Block, Ground Floor	12:50 PM - 01:00 PM	Ms. Inderjeet Kaur	9818357414
6	Prep (F-G)	Nur D, C Block, Ground Floor	12:50 PM - 01:00 PM	Ms. Ruchi Sabharwal	9910069696
7	I (A-C)	Nur E, C Block, Ground Floor	12:50 PM - 01:00 PM	Ms Shikha Narula	9811259521
8	I (D-F)	Nur F, C Block, Ground Floor	12:50 PM - 01:00 PM	Ms. Aneesha khanna	8010974711
9	I (G-I)	Prep A, C Block, Ground Floor	12:50 PM - 01:00 PM	Ms. Binny Sharma	9873696988
10	II (A-C)	Prep B, B Block, Ground Floor	12:50 PM - 01:00 PM	Ms. Divya Dutt	8527872555
11	II (D-F)	Prep C, B Block, Ground Floor	12:50 PM - 01:00 PM	Ms. Meenakshi Joshi	9971016262
12	II (G-J)	Prep D, B Block, Ground Floor	12:50 PM - 01:00 PM	Ms. Megha Mahana	9999420550
13	III (A-E)	1- A, B Block, Ground Floor	2:10 PM - 2:20 PM	Ms. Nalini Bathri	9810751113
				Mr Meren Langehar	8588054363
14	III (F-J)	1 - B, B Block, Ground Floor	2:10 PM - 2:20 PM	Mr Allan Bouvard	9818543468
				Ms Bhawna Jain	9910032797
15	IV (A-E)	1 - C, B Block, Ground Floor	2:10 PM - 2:20 PM	Ms Pratima Sharma	9958599369
				Mr Diwakar Bhatia	9818325891
16	IV(F-J)	1 - D, B Block, Ground Floor	2:10 PM - 2:20 PM	Mr Dinesh Yadav	8882315649
				Mr Anil Panchal	9899328912



All parents/guardians/van drivers of classes **Pre Nur-IV** should kindly enter from **Gate No-3, Block C of Junior Wing** to pick their ward from allotted supervision room.

\*\*\* **Gate No 3 will open for private dispersal at 12:50 pm for parents of Pre-Nur to 2.**

\*\*\* **Gate No 3 will open for private dispersal at 2:10 pm for parents of III to IV.**

Parents/ guardian /cab driver is required to carry their Escort Card every day when they come to pick their ward from the school, without which the student will not be handed over. (Format of Temporary escort card for Private dispersal attached **(Attachment 1)**)



### Private Dispersal of Students (for classes V to IX)


- Parents are required to please note that non-bus users, leaving for home on private arrangement will have a different system of departure.
- Students will exit school from **Gate No-5 (which was earlier named as I B)**
- It will be the responsibility of parent to ensure personal pick up/ pick-up by authorized person /cab driver from outside **Gate No –5 from 02:05 pm -02:15 pm**
- Gate No 5 will open for private dispersal at 02:05 pm
- The school will not take responsibility of students of class V onwards, after they exit the premises.
- Parents are requested to talk to their ward at length on the need to disperse from school with utmost care and responsibility.
- Parents must carefully fill the **Undertaking for Private Dispersal** for Supervision children (V-XII) being enclosed with this circular and send it back to the Class Teacher on the first day of school. **(Attachment 3)**

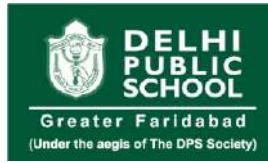
Looking forward to an eventful and fruitful session ahead.

Regards

Principal

 <b>DELHI PUBLIC SCHOOL</b> Greater Faridabad <small>(Under the aegis of The DPS Society)</small>	<b>DELHI PUBLIC SCHOOL</b> <b>GREATER FARIDABAD</b> Sector-81, Faridabad-121004 (Haryana)		Escort's Photograph
	<b>Temporary Escort Card (2022-23) for Private Dispersal</b>		
Name:	_____		Student's Photograph
Admission no.:	_____	Class/Sec.: _____	
Escorted by:	_____		
Mobile No.:	_____		
Parent's Name:	_____		
Address:	_____ _____		
Mobile No.:	_____		
			 Principal

 <b>DELHI PUBLIC SCHOOL</b> Greater Faridabad <small>(Under the aegis of The DPS Society)</small>	<b>DELHI PUBLIC SCHOOL</b> <b>GREATER FARIDABAD</b> Sector-81, Faridabad-121004 (Haryana)		Student's Photograph
	<b>Session: 2022-23</b>		
Name:	_____		Student's Photograph
Admission No.:	_____	Class/Sec.: _____	
Date of Birth:	_____	Blood Group: _____	
Father's Name:	_____		
Address:	_____ _____		
Mobile No.:	_____		



## Undertaking by Parent for Private Dispersal (Classes. V- XII) (Session 2022-23)

- I, \_\_\_\_\_ parent of \_\_\_\_\_ class/sec  
\_\_\_\_\_ Admission No- \_\_\_\_\_ give consent for my ward to disperse on his/her own from the school **Gate No.5 (which was earlier named as 1 (B))** at dispersal time every day at the close of school.
- I understand that my ward and I will need to own up the responsibility of the safe travel of my ward from the school to home. My ward will not interact with external people/strangers and shall not divert journey from home to school in any other direction. In case my ward does not return home directly from school, the onus of the diversion shall be on the child and the parent.
- My ward shall exit/enter school from Gate No-5 only.
- I shall park my vehicle on the main road opposite Gate No -5, so that I do not add to the congestion outside Gate No. 1 (Main Gate).
- The punctuality and responsibility for any person deputed by me to pick up and transport my ward home from my side, shall be entirely my concern.
- I shall not hold the school responsible for any incident that may happen after my ward has left the school premises.

Parent Signature \_\_\_\_\_

Telephone No- \_\_\_\_\_

Date - \_\_\_\_\_