

Oct 3, 2017

Dear Parent,

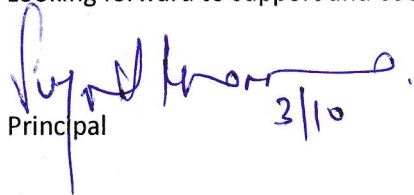
We would like to bring to your kind notice that Class XI students have to be registered with CBSE AISSCE 2019. The procedure for Online registration with Board has already started.

- School is required to post the details of the students as per the data given in their class X Board Mark Sheet . **You are required to carefully verify all the details and fill up the empty columns.** The duly filled and verified proforma has to be submitted on 6th October, 2017.
- ***Copy of SC/ST/other backward caste certificate to be submitted for the students applicable, along with the proforma.***
- High contrast black & white passport size photograph of your ward in school uniform indicating the name (**complete name in capital letters , as it would go for CBSE registration**) of the student with the **date of taking the photograph** is required by the Board for registration. You are, therefore, requested to **provide 6 copies** of the same. **Please ensure that the name on the Photograph and the one on the Class X Board Marksheet are identical.**
- Registration fee of Rs. **150/-** per student to be submitted to respective class teachers on 6th October, 2017, positively .This is important as DD has to be sent to CBSE.
- Please note that **Adhar Card** of your ward is mandatory now. Please provide photocopy of Adhaar Card . In case, the adhar card is not yet made, please initiate the process at the earliest and provide Adhar enrolment number and photocopy of enrolment slip.
- Please note that once your ward is registered with CBSE, no request for change of subjects will be entertained.
- **IMPORTANT**
IN CASE THE REQUIRED DETAILS OF VERIFICATION OF INFORMATION, PHOTOGRAPH, FEES AND ADHAR CARD DETAILS ARE NOT SUBMITTED ON TIME THE REGISTRATION OF YOUR WARD WILL NOT BE DONE.THE SCHOOL WILL NOT BE HELD RESPONSIBLE FOR THE LAPSE.

Documents Required to be submitted :

- Photocopy of Class X Marksheet
- Photocopy of Adhar Card
- Photocopy of SC/ST/other backward caste certificate

Looking forward to support and cooperation!


Principal 3/10